AGENDA

AUDIT & RISK COMMITTEE

MEETING TO BE HELD ON TUESDAY 23rd AUGUST 2011 AT 3.30PM

THE COUNCILLORS' ROOM, MANLY TOWN HALL

ITEM 1 **Apologies and leave of absence**

ITEM 2 **Declarations of Interest – Pecuniary**
Non- Pecuniary

ITEM 3 **Confirmation of Minutes of Meeting 31st May 2011**
- **Business arising (Not listed below)**

ITEM 4 **Second Update Report – Implementation Status on Actions Recommended from Previous Audits being: (A Hewton, R Fleming & M Quirk)**

- **Cash Handling**
- **Credit Card Usage**
- **Records Management**
- **Legal Services Expenditure Review**
- **Tendering**

ITEM 4A **Report – Status Report on Tendering Audit (R Fleming)**

ITEM 5 **Report – Overall Work Plan Progress Report (M Quirk)**

ITEM 6 **Report – Proposed Internal Audit Program 2011-2012 (M Quirk)**

ITEM 7 **Report – Audit Management Letter & Council's Response (Staff)**

ITEM 8 **General Business brought to the attention of the Chair prior to the Meeting, and approved for consideration**

ITEM 9 **Date for Next Meeting – Tuesday 11th October, 3-30pm Meeting to Review General Purpose Annual Financial Statements.**